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SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY

SAULT STE. MARIE, ON

COURSE OUTLINE

COURSE TITLE: JOB COACH/VOCATIONAL SKILLS

CODE NO.: DSW118

SEMESTER: TWO

PROGRAM: DEVELOPMENTAL SERVICES WORKER

AUTHOR: LINDA POZZEBON

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PREVIOUS OUTLINE DATED: JAN.92

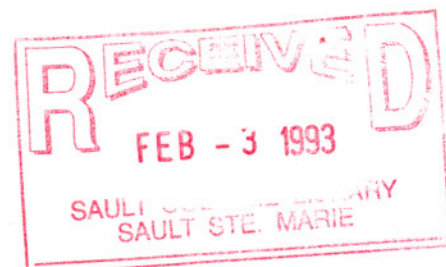
APPROVED:

DEAN

*K. Oshusaru*

DATE

*Jan 5/93*



## **PHILOSOPHY/GOALS**

To help make the student aware of the ever-changing world of work and how these changes have an impact on the ability of the adult with developmental disabilities to realize increased levels of economic self-sufficiency through employment.

## **COURSE DESCRIPTION**

This course will introduce the student to some of the many facets of job coaching and vocational training. The student will learn to facilitate developmentally handicapped persons in transition from environment such as sheltered workshops to being gainfully employed in the community.

## **STUDENT PERFORMANCE OBJECTIVES**

1. Understand the philosophy of "supported employment".
2. Understand the relationship between the client, employer and the job coach.
3. Have an understanding of the evaluation, training and placement process.
4. Be aware of the effect of gainful employment on subsidized income.

## **METHODOLOGY**

Learning will be facilitated by lectures, guest speakers, audio visual material and assignments.

## **EVALUATION METHOD**

Challenge #1	25%
Group Assignment	
Essay	50%
Assessment	
Challenge #2	25%

## **REQUIRED STUDENT RESOURCES**

1. The Vocational Assessment and Curriculum Guide (VACG) Manual and Work Sheets. (Rusch, Schutz, Mithaug, Stewart and Mar)
2. Job Coaching in Supported Work Programs (Diane C. Fadely)
3. Supported Employment Provisional Guidelines (MCSS)

## COLLEGE GRADING POLICY

90 - 100% = A+  
80 - 89% = A  
70 - 79% = B  
60 - 69% = C  
BELOW 60% = R

## SPECIAL NOTE

Students with special needs (eg. physical limitations, visual impairments, hearing impairments, learning disabilities) are encouraged to discuss required accommodations confidentially with the instructor.

Your instructor reserves the right to modify the course as he/she deems necessary to meet the needs of students.

## TOPICS TO BE COVERED - WEEKLY SYLLABUS

- Week 1 Introduction  
Work and Worth - for the individual, for society  
Video "The Work We Do" (T.V.O.)
- Week 2 Trace the process whereby adults with developmental handicaps have become involved in supported employment.  
"On Our Own" Sheltered Workshops
- Week 3 Ministry of Community and Social Services Provisional Guidelines  
Introduction to main components
- Week 4 School - Transition - Functional Skills  
Job Preparation and Vocational Evaluation  
How we make occupational choices  
Three Major Theories, Ginsberg, Super and Holland
- Week 5 Challenge #1  
Social Skills and Work Skills habits  
The needs of successful employment
- Week 6 Developing social skills and work skills habits  
Group project assignment
- Week 7 Job Development  
Recognition of community climate and resources
- Week 8 Subsidized incomes and relation to employment  
Subsidies available to disabled individuals and prospective employers

- Week 9 The job coach - job description, qualities of life
- Week 10 Job analysis (task analysis)  
Use of adaptations and enablers on the job  
Assignment
- Week 11 Client to job matching  
External supports and natural supports
- Week 12 Job Search Strategies for people with disabilities  
On the job training
- Week 13 Assessment (VACG) and worker evaluation
- Week 14 Worker Evaluation continued  
Review
- Week 15 Challenge #2